



Merstham Primary School London Road  
South, Merstham, Surrey RH1 3AZ  
01737 643978  
info@merstham.surrey.sch.uk

**Application for Admission to**

Merstham Primary School Nursery  
London Road South  
Merstham  
Surrey  
RH1 3AZ

**Contact Telephone 01737 643978**

**Email [info@merstham.surrey.sch.uk](mailto:info@merstham.surrey.sch.uk)**

- This application form is only for parents who have already been offered a morning session at Merstham Primary School Nursery for September 2018
- If you believe you meet the criteria for 30 hours free entitlement for 3-4 year old children, you must obtain an 11-digit eligibility code from HMRC - see [link here](#) for details of how to apply. We need this code before we can offer a 30 hour place in the Nursery. Please fill in the form in block capitals and sign it
- Please contact the school if you have any queries concerning completion of this form.

# Merstham Primary School

## Nursery Admission Form

<b>1. Child's Details</b>		
Child's Last Name:		
Child's First and Middle Names:		
Child's Date of Birth :	DD/MM/YY	Gender: Male/Female
How old will your child be in September 2018?	Years:            Months:	
Which term would you like your child to start Nursery?	Autumn (Sept) / Spring (Jan)/ Summer term (Apr) <i>(please delete as appropriate)</i>	
Child's Home address:  <i>(this must be the child's normal place of residence and not a relative or carer's address)</i>		
<b>2. Preference Details</b>		
Please place an X under which criterion you are applying for a Nursery place.		Please place an X in this column
<b>Looked after and previously looked after children</b> If the child is already in public care of a local authority or has previously been in care, please state which Local Authority and provide evidence with your form. Local Authority:		
<b>Where there is a social or medical need for a place at the Nursery school</b> E.g. Does your child have any special education needs, special social needs or a disability? Are they supported by Social Services, a Speech Therapist, an Educational Psychologist, Portage or Child and Family Guidance?  An application will not be considered under this criterion unless independent evidence is provided. As such, please provide further details together with any relevant documentation.  Additional Information: (Please continue on a separate sheet).		

<p><b>Where a child has a sibling attending the main school at the time of admission or is expected to have a sibling attending the main school.</b> Please provide name(s) and date(s) of birth of siblings and year group(s) expected to be in at September 2018.</p> <p>1. Name: Year Group:</p> <p>2. Name: Year Group:</p> <p>3. Name: Year Group:</p>	
<p><b>Children who will turn 4 years old between 1 September 2018 to 31 August 2019</b> (this is to give priority to older children who will be due to transfer to Reception in the next academic year and hence only have one year left to attend nursery).</p> <p><b>Children who will be 3 years old between 1 September 2018 and 31 August 2019</b> (these children will be able to stay on in Nursery for another year in 2019/2020 as they will not be due to start Reception until September 2020).</p>	

<b>3. Parents/ Guardians/ Carer's Details</b>		
Title:	Mr/Mrs/Miss/Ms Other:	Mr/Mrs/Miss/Ms Other:
Last Name:		
First Name:		
Relationship to Child:	Mother / Father / Step Parent / Foster Parent / Social Worker / Other Family Member / Other Contact*/ Other Relative* *Please provide details:	Mother / Father / Step Parent / Foster Parent / Social Worker / Other Family Member / Other Contact*/ Other Relative* *Please provide details:
Address: <i>( if different from that of the child given overleaf)</i>		
Daytime telephone number:		
Mobile number:		
Email address:		

Name and ages of all brothers and sisters (if any), including step brothers and sisters living in the same family unit	Name: 1. 2. 3. 4.	DOB:
Is there any additional information you would like to share?		
<b>The following are the options we are considering for Nursery sessions from September 2018. Please note that selecting an option does not guarantee that this is the model we will be operating.</b>	<b>Please choose your preference by stating 1st, 2nd, 3rd, 4<sup>th</sup>.</b>	
Monday - Friday 8.55am- 12.00 (original offer you applied for) <b>please tick if you wish to continue this for Sept 18</b>		
Monday and Tuesday for 6 hours and Wednesday morning for 3 hours 8.55am-3.00pm Monday & Tuesday and 8.55am-12.00 Wednesday morning		
Wednesday afternoon for 3 hours and Thursday and Friday for 6 hours 12.00-3.00pm Wednesday afternoon and 8.55am-3.00pm Thursday & Friday		
Five days (Monday-Friday), all 30 hours funded due to eligibility for 30 hours free entitlement, (subject to availability) Eligibility confirmation code shown above.		
Five days (Monday to Friday) but not eligible for 30 hours, so 15 hours funded and 15 hours fee paying at £4.60 per hour and subject to availability.		
<p><b>Additional information needed for children claiming 30 hours free childcare</b></p> <p>The Government has currently indicated eligible families are those where both parents are working, or the sole parent is working in a lone parent family, and each is earning on average a weekly minimum wage equivalent to 16 hours at National Minimum or Living wage, (i.e. equating to about £5,500 per annum) and less than £100,000 per year. Additional information can be found on the Surrey County Council website <a href="https://www.surreycc.gov.uk/people-and-community/family-information-service/choosing-childcare-for-children-and-young-people/paying-for-childcare/30-hours-funded-childcare-for-working-parents">https://www.surreycc.gov.uk/people-and-community/family-information-service/choosing-childcare-for-children-and-young-people/paying-for-childcare/30-hours-funded-childcare-for-working-parents</a></p> <p>All children who receive the extended free entitlement provision at Merstham Primary Nursery for 30 hours per week are allocated a core offer of 15 hours which will be reverted to in the event of a child's eligibility for this entitlement ending. At this point in time parents will either have the option to directly fund the additional 15 hours per week themselves (refer to the Terms and Conditions document) or reduce their child's nursery provision to the core offer of 15 hours. <b>Note:</b> Core offer session days will be discussed and agreed at the time any change needs to be made.</p>		

Parent/carer National Insurance Number		30 hours eligibility code (11 digits)
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**Early Years Pupil Premium (EYPP) Registration Form**

The Early Years Pupil Premium is an additional sum of money paid to childcare providers for children of families in receipt of certain benefits (please see [link here](#) for details). This funding will be used to enhance the quality of their early years' experience by improving the teaching and learning and facilities and resources, with the aim of impacting positively on your child's progress and development.

For more information please speak to your childcare provider.

If you believe your child may qualify for this EYPP please provide the following information **for the main benefit holder** to enable us to confirm eligibility.

**Parent/carer first name:**

**Parent /carer last name:**

**Parent /carer date of birth:**

**Parent/carer National Insurance number/NASS number:**

**Please type your name here, indicating that you wish us to claim EYPP:**

**Parent/Carer Declaration and signature of Parent/Carer:**

- I wish to apply for a place at Merstham Primary Nursery and I have indicated the criterion under which I am applying for that place (section 2).
- I certify that I am the person with parental responsibility for the child named in Section 1 and that the information given is true to the best of my knowledge and belief.
- I understand that if I give any false or deliberately misleading information on this form and/or supporting documents, or withhold any relevant information, this may lead to the withdrawal of an offer of a nursery school place for my child. I understand that the school reserves the right to amend its provision of nursery.

Name of Parent /Carer:

Signature:

Date:

DD/MM/YY

**Definitions:**

Extended Entitlement /30 hours – offer of an additional 15 hours per week (in addition to the universal offer of 15 hours per week) for eligible three and four year olds.

Please email the completed form to: Mrs J Welsh at [info@merstham.surrey.sch.uk](mailto:info@merstham.surrey.sch.uk)