



## Merstham Primary School

10<sup>th</sup> March 2020

Dear Parents/Carers

I am writing to let you know that we have arranged a venue for the school journey October 2021 for our Year 4 children who by then will be in Year 6. I am pleased to be able to offer your child the opportunity to take part in a school trip to the PGL Windmill Centre, nr Hailsham, East Sussex from 4<sup>th</sup> to 8<sup>th</sup> October 2021.

### **What's it all about?**

It's about having fun while taking part in all sorts of outdoor and adventurous activities designed to help your child learn and develop new skills and really shine as an individual and also as part of a team.

For many children this may be their first experience of staying away from home without you. PGL staff and our staff will be on hand throughout to encourage, reassure and help, so that your child returns home even more confident and independent with a real sense of achievement.

We have chosen to book with PGL because not only do they offer excellent value but they also have a reassuring 60 years of experience organising trips for schools. Their extremely high standards ensure that your child will be in safe hands at all times.

Visit PGL's website [www.pgl.co.uk](http://www.pgl.co.uk) to find out more about the company and the location we will be visiting.

### **What does it cost?**

The cost per person is **£349** plus a charge for the coach to take us to and from the venue – this is likely to be in the region of approximately £15 depending on numbers taking part, but will be confirmed a little nearer the time.

The cost includes:

- A full daily programme of adventure activities
- Fun evening entertainment
- All meals and accommodation
- Full comprehensive travel insurance

**What do I need to do next?**

If you would like your child to go on the trip, please complete and return the form below, together with an initial non refundable deposit of £45 by 4<sup>th</sup> May 2020. Please make this payment via <http://www.scopay.com/merstham-surrey>

The full cost of the trip must be paid by 10<sup>th</sup> July 2021, if you would like to pay in monthly instalments and begin payments in June the monthly instalments will be £23 per month.

**Finally**

If you have any particular questions or concerns regarding your child’s participation in the trip or have problems making the payments, would you please see me in complete confidence.

Yours sincerely

**Gavin Oulton**  
**Headteacher**

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**Year 6 School Journey to PGL Centre, Windmill Hill Centre – 4<sup>th</sup> to 8<sup>th</sup> October 2021**

Pupil’s Name .....

I would like to reserve a place for my son/daughter on the PGL Activity trip and confirm that I will pay the deposit of £45 by 4<sup>th</sup> May 2020.

I understand that once deposits have been paid to PGL they are non-refundable and that terms and conditions, including cancellation charges, will apply.

Signed .....  
(Parent/guardian)

Date .....

*Please return to school by 16<sup>th</sup> March 2020*

