



Merstham Primary school  
London Road South  
Surrey RH1 3AZ

[www.merstham.surrey.sch.uk](http://www.merstham.surrey.sch.uk)  
[info@mersthamprimaryschool.org](mailto:info@mersthamprimaryschool.org)  
01737 643978

16<sup>th</sup> September 2019

Dear Parents/Carers

I am writing to let you know that we are arranging a venue for the school journey for next year for our Year 6 children (current Year 5). I am pleased to be able to offer your child the opportunity to take part in a school trip to the PGL Windmill Centre, nr Hailsham, East Sussex from 12<sup>th</sup> to 16<sup>th</sup> October 2020.

### **What's it all about?**

It's about having fun while taking part in all sorts of outdoor and adventurous activities designed to help your child learn and develop new skills and really shine as an individual and also as part of a team.

For many children this may be their first experience of staying away from home without you. PGL staff and our staff will be on hand throughout to encourage, reassure and help, so that your child returns home even more confident and independent with a real sense of achievement.

We have chosen to book with PGL because not only do they offer excellent value but they also have a reassuring 60 years of experience organising trips for schools. Their extremely high standards ensure that your child will be in safe hands at all times.

Visit PGL's website [www.pgl.co.uk](http://www.pgl.co.uk) to find out more about the company and the location we will be visiting.

### **What does it cost?**

The cost per person is approximately **£338** which can be paid in instalments prior to the trip. We will be able to confirm the exact cost when we have a list of the number of participants.

Because of the small number of children in this class we have been able to greatly reduce the cost of the transport as most of the children will be travelling on the minibus and the remainder will travel in a staff member's car.

The cost includes:

- Return travel from school
- A full daily programme of adventure activities
- Fun evening entertainment
- All meals and accommodation



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- Full comprehensive travel insurance

**What do I need to do next?**

If you would like your child to go on the trip, please complete and return the form below, together with an initial deposit of £35 by 30th September. Please make this payment via <http://www.scopay.com/merstham-surrey> Further payments of £35 will be required on 25<sup>th</sup> of each month until 25<sup>th</sup> May 2020 There will be a final payment which we will confirm once we have established numbers, which must be paid by 25<sup>th</sup> July 2020. Please note that once deposits have been paid to PGL they are not refundable and terms and conditions will apply.

**Finally**

If you have any particular questions or concerns regarding your child’s participation in the trip or have problems making the payments, would you please see me in complete confidence.

Yours sincerely

**Gavin Oulton**  
**Headteacher**

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**Year 6 School Journey to PGL Centre, Windmill Hill Centre 12<sup>th</sup> to 16<sup>th</sup> October 2020**

Pupil’s Name .....

I would like to reserve a place for my son/daughter on the PGL Activity trip and have paid my deposit of £31 via scopay.

I understand that once deposits have been paid to PGL they are non-refundable and that terms and conditions, including cancellation charges, will apply.

Signed ..... Date .....  
(Parent/guardian)

*Please return to school by 30th September 2019*